



**CITY OF KILLEEN - Land Disturbance & Site Disturbance Permit Application**

Application Date \_\_\_\_\_

LDP  SDP

Project Title: \_\_\_\_\_

Name(s) of Property Owner(s): \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ - \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Business Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Type of Ownership:  Sole Ownership  Partnership  Corporation  Other

Full Legal Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ - \_\_\_\_\_

Name of Engineer/Surveyor/Certified Professional: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ - \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Business Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Project Information - To Be Completed By The Applicant:**

Project Name / Title: \_\_\_\_\_

Project Address: \_\_\_\_\_

Total area to be considered for development (acres): \_\_\_\_\_

Total area of Land Disturbing Activities (acres): \_\_\_\_\_

**Right of Entry Certification for Inspection:** "I hereby grant authorization to the City of Killeen and/or other designated representatives the right to access this site at all times for the purpose of site inspections during the period of land disturbing activities and to perform inspections of the property following the completion of the land disturbing activity."

Printed Name	Signature	Date
Owner		

Preparer/Designer Certification: "I hereby certify to the best of my knowledge and belief that the measures in this plan are designed to control erosion, retain sediment on the site, and manage storm water in a manner that is in compliance with all federal, state and local requirements."

Printed Name	Signature	Date
Owner		

Certified Professional Registration Data: \_\_\_\_\_

**Project Title:** \_\_\_\_\_

Land Disturbance & Site Disturbance Permit Application Fees (Chapter 2 Administration, Section 2-150 Fees, City of Killeen Code of Ordinances).

		<u>LDP</u>	<u>SDP</u>	
One (1) to ten (10) acres	-	\$120.00	\$160.00	(One hundred sixty dollars)
Ten (10) to fifty (50) acres	-	\$140.00	\$180.00	(One hundred eighty dollars)
Fifty (50) acres and above	-	\$180.00	\$200.00	(Two hundred dollars)

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*Information below this line is for the City of Killeen use only.*

Date Permit Application Received: \_\_\_\_\_

Date Staff Review Began: \_\_\_\_\_

**Required Items Needed Prior to Acceptance for Review:**

LDP   SDP

- Deed defining ownership and description of property
- Documentation demonstrating owner empowerment to sign application
- Fee received \_\_\_\_\_
- Notice of Intent (NOI) or executed TPDES CGP Site Notice
- Storm Water Pollution Prevention Plan and Erosion and Sediment Control Plan

**Required if Applicable:**

- N/A Storm Water Management Site Plan
- Permit application is signed by the property owner and documentation authorizing signature empowerment is attached.
- Additional required components (if land disturbance occurs before legal subdivision of property; i.e., site inventory; drainage analysis per City's Drainage Design Manual)
- Revised Engineer sealed Drainage Plan

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**Land Disturbance & Site Disturbance Permit Disposition:**

- Land / Site Disturbance Permit issued; Permit Number: \_\_\_\_\_
- Land / Site Disturbance Permit not issued
- Application corrections required (comments attached)

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Public Works Department Representative

Date

**Project Title:** \_\_\_\_\_

**APPOINTMENT OF AGENT**

As owner of the subject property, I hereby appoint the person designated below to act for me, as my agent in this request.

Name of Agent: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ - \_\_\_\_\_

I acknowledge and affirm that I will be legally bound by the words and acts of my agent, and by my signature below, I fully authorize my agent to:

be the point of contact between myself and the City; make legally binding representations of fact and commitments of every kind on my behalf; grant legally binding waivers of rights and releases of liabilities of every kind on my behalf; consent to legally binding modification, conditions, and exceptions on my behalf; and, to execute documents on my behalf which are legally binding to me.

**I understand that the City will deal only with a fully authorized agent** If at any time it should appear that my agent has less than full authority to act, then the application may be suspended and I will have to personally participate in the disposition of the application. I understand that all communications related to this application, are part of an official proceeding of City government and, that the City will rely upon statements made by my agent. Therefore, **I agree to hold harmless and indemnify the City of Killeen, its officers, agents, employees, and third parties who act in reliance upon my agent's words and actions from all damages, attorney fees, interest and costs arising from this matter.** If my property is owned by a corporation, partnership, venture, or other legal entity, then I certify that I have legal authority to make this binding appointment on behalf of the entity, and every reference herein to "I", "my", or "me" is a reference to the entity.

Signature of Agent \_\_\_\_\_ Title \_\_\_\_\_

Printed / Typed Name of Agent \_\_\_\_\_

Signature of Property Owner \_\_\_\_\_ Title \_\_\_\_\_

Printed/ Typed Name of Property Owner \_\_\_\_\_

Signature of Property Owner \_\_\_\_\_ Title \_\_\_\_\_

Printed/ Typed Name of Property Owner \_\_\_\_\_

Signature of Property Owner \_\_\_\_\_ Title \_\_\_\_\_

Printed/ Typed Name of Property Owner \_\_\_\_\_

\* Applications must be signed by the individual applicant, each partner of a partnership, or by an authorized officer of a corporation or association