



PERMIT APPLICATION

Assembly Permit Block Party Parade

Return completed application to: City Secretary, City Hall, 101 N. College Street, Killeen, TX 76541.
For questions, please call 254-501-7717.

**IF NOT SUBMITTED AT LEAST 21 DAYS PRIOR TO EVENT, THE CITY CANNOT GUARANTEE TIMELY PROCESSING OF YOUR APPLICATION.
INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.**

Applicant Name or Organization:			
Applicant or Organization Address:			
Phone:		Alternate Phone:	
Email:		Event Date:	Start Time: End Time:
Event Location:			
Describe type of conduct and activities planned: (If applicable, number of and description of animals. Attach copy of USDA Certificate of Compliance.)			
Approximate number of attendees:			
Will there be sound amplification? <input type="checkbox"/> Yes (See attached Noise Ordinance and Application for Waiver from Noise Restrictions.) <input type="checkbox"/> No			
What portion of streets/sidewalks/other property will be used?			

PARADES

Description and number of vehicles in parade:

Must attach map of parade route; if parade includes horses, indicate location of staging area on map.

BLOCK PARTY

***You will need to obtain barricades from the City of Killeen Streets Department.
Call 616-3152 between 8:00 am and 2:00 pm, Monday-Friday (before event)***

Name of street that you are requesting to be closed:
(Attach map indicating street to be closed from point A to point B.)

Applicant **MUST** obtain a signature from every property owner on the street that will be affected by the street closing, saying that they are in agreement to the closing (Attach a second page if necessary.)

Address	Name	Signature

I understand that by applying for this permit, either for me or on behalf of others, I am responsible for leading the event in accordance with the permit (if issued) and all other applicable local ordinances and State Laws.

Signature of Applicant

Date

CITY USE ONLY

KPD: APPROVED DENIED SEE COMMENTS

STREETS: APPROVED DENIED SEE COMMENTS

KFD: APPROVED DENIED SEE COMMENTS

PARKS & RECREATION: APPROVED DENIED SEE COMMENTS

CITY ATTORNEY: APPROVED DENIED SEE COMMENTS

COMMENTS: _____

CITY MANAGER: APPROVED DENIED

CITY MANAGER SIGNATURE

DATE