



**MINUTES**  
**KILLEEN ARTS COMMISSION**  
REGULAR MEETING  
CITY HALL MAIN CONFERENCE ROOM  
101 NORTH COLLEGE STREET, 1<sup>ST</sup> FLOOR  
July 10, 2020  
12:15 P.M.

This meeting was also conducted via Zoom. The link to this meeting was  
<https://zoom.us/j/98333852753?pwd=OFNyNIJSdUhaYjEwM0JMV0Fob0p0dz09>  
Meeting ID: 983 3385 2753 Password: 994793  
Telephone Dial-In for Audio: +1 346 248 7799 US (Houston)

**Call to Order**

Chairperson Miller called the meeting to order at 12:22 p.m.

**Roll Call**

Attending: Commission Members: Nelson Santiago, Darlene Golden, Elizabeth Blackstone, Lana Husband, Nina Cobb, and Roxanne Flores-Achmad

City Staff: Traci Briggs, City Attorney  
Tsui Cheung, Staff Accountant

Absent: Commission Member: Morris Melton

**Consider Approval of Agenda for the July 10, 2020 Regular Meeting**

Commissioner Flores-Achmad moved to approve the agenda, seconded by Commissioner Blackstone. The motion passed unanimously.

**Consider Approval of Minutes for the June 26, 2020 Regular Meeting**

Vice Chairperson Golden moved to approve the agenda, seconded by Commissioner Santiago. The motion passed unanimously.

**Review Arts Commission Attendance Record for FY20**

Attendance record was reviewed.

**Review and Discuss Account Activity for Administrative Funds**

Ms. Cheung reported that \$37.59 were spent on making application binders.

**Discuss Arts Commission Appreciation Night**

Commissioner Cobb said the event is scheduled to be on October 17<sup>th</sup> from 7 p.m. to 9 p.m. The plan would be that each commissioner invites one artist or group to perform. Chairperson Miller expressed that the project should be moved forward cautiously given the current COVID-19 situation. In addition to current grantees and Council members, Chairperson Miller also suggested inviting potential grantees. Commissioner Flores-Achmad asked if there could be an alternate date and virtual components. Commissioner Husband said she would research on the virtual component possibility.

**Select representatives to attend Arts Commission Funded Events**

Event: Matilda  
Date/ Time: August 7, 2020 Friday at 7:30 p. m.  
August 8, 2020 Saturday at 7:30 p. m.  
August 9, 2020 Sunday at 2:30 p. m.  
August 14, 2020 Friday at 7:30 p. m.  
August 15, 2020 Saturday at 7:30 p. m.  
August 16, 2020 Sunday at 2:30 p. m.  
Location: Vive Les Arts Theatre  
Admission: Child (under 12) \$15; Senior/Student/Military/Teacher \$18; Adult \$20

Chairperson plans to attend the show on August 8<sup>th</sup>, and Commissioner Flores-Achmad on August 14<sup>th</sup>.

Event: 11<sup>th</sup> Annual Caribben Afr'am Festival  
Date/Time: August 1, 2020 Saturday from 12 p. m. to 10 p. m.  
Location: Long Branch Park  
Admission: Free

Ms. Cheung informed the Commissioners that the assembly permit of the event was revoked, and the grantee needed the Mayor's permission to hold the event. No Commissioners were selected to attend.

**Receive briefings by subcommittees**

- A. Rules and Regulations  
No updates were reported.
- B. Marketing  
No updates were reported.

**Grant applicant presentations for FY21 funding cycle**

Eight applications were received. Total funds requested were \$297,397.

- A. Explanation of presentation process
  - 1. Applicant – 3 minutes for presentation
  - 2. Commissioners – 7 minutes for questions/comments
  - 3. Order of presentation – random drawing process
  
- B. Applicant presentations
  - 1. Songhai Bamboo Roots Association  
Vice Chairperson Golden stepped down during this applicant's presentation.
  - 2. Artesania y Cultura Hispana  
Commissioner Santiago stepped down during this applicant's presentation.
  - 3. Armed Forces Natural Hair and Health
  - 4. IMPAC Outreach
  - 5. Vive Les Arts Societe
  - 6. Vive Les Arts Children's Theatre
  - 7. Central Texas College Foundation
  - 8. Killeen Sister Cities, Osan, Korea, Committee

Ms. Cheung informed the Commissioners that the applicant missed the application workshop on May 15<sup>th</sup>. Ms. Clements said per the Commission's Rules and Regulations, attending the application workshop is one of the requirements for applying for the art grant. The applicant explained that it was due to technical issues. Ms. Cheung said that the applicant was not on the participant roster and did not contact her or any city staff about any issues regarding the workshop. The applicant contacted the city

staff on July 3<sup>rd</sup> to ask for an application and turned in the application on July 6<sup>th</sup>. Ms. Clements said Commissioners could revise their rating sheets after being given this new information.

**Next meeting date**

The next regular meeting is scheduled for Friday, August 14, 2020 at 12:15 p.m. in the Utility Collections Conference Room. Due to COVID-19, Ms. Cheung said that the location might change.

**Adjournment**

The meeting adjourned at 1:54 p.m.

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John Miller, Chairperson

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Tsui Cheung, Staff Accountant