

**Killeen Police Department  
Academy Training Center Advisory Board  
October 23, 2020**

**Meeting Minutes**

**I. Call to Order**

Meeting was called to order by Mr. Acosta at 1:06 pm

**II. Roll Call**

**Members Present:** Mr. Ricardo Acosta (Chairman), Commander Antonia McDaniel, Dr. Jason Degenhardt, Mrs. Gina Pence, Lt. Robert Rush (ex-Officio),

**Members Absent:** Mrs. Laura Segarra

**III. Old Business**

A. Discussed recent TCOLE audit and noted deficiencies

1. Regularly scheduled meetings
2. Availability of minutes from previous meetings
3. Discussed goal of meeting at least 2x per calendar year to exceed minimum standard

B. Discussed remainder of 2020 Training Calendar

1. Noted that the current BPOC will continue through 2021.
2. 2020 training calendar unanimously approved.

**IV. New Business (briefing by LT Rush)**

A. Discussed renewal of academy license, in progress. Expires March 2021.

B. Discussed availability of TCOLE rules with information regarding board members

C. Discussed Training Calendar for 2021, with current BPOC and the next two (#33-34) on it.

1. Discussed availability of PoliceOne Academy as a resource, some training taking place on it that may not reflect on actual Academy calendar, hours reported differently to TCOLE. Exploration of making it available to board members under PD contract
2. Discussed new vision of Training Division, restructuring, potential multi-year training calendar
3. Board unanimously approved BPOC training booklet outlining rules and policies for cadet, after discussion of proposed changes.

D. All board members present advised they have no immediate intentions to step down.

E. Updated ATP 10.001 forms (Advisory Board Eligibility Verification) discussed and obtained. LT Rush requested updated bios from all members present.

- F. Discussed in-progress curriculum re-write for BPOC, and potential issues related to testing and 100% pass rate

**V. General Comments & Suggestions**

- A. Mrs. Pence suggested the advisory board meeting with PD command staff periodically, to discuss professional development/leadership training and executive level management training.
- B. Mrs. Pence also suggested amending by-laws to include virtual meetings. The meetings can be virtual due to COVID, with prior approval from TCOLE.
- C. Mr. Acosta requested that future meetings include information regarding how many officers have received training.
- D. Next meeting recommended by LT Rush for April/May time frame.
- E. All members present indicated they had no immediate plans to step down from board.

**VI. Meeting Adjourned**

- A. Meeting adjourned by Mr. Acosta at 2:25 PM